



Minutes

Regular Council Meeting

March 4, 2025, 7:00 p.m.
Council Chambers/Video Conference
10150 Bottom Wood Lake Road
Lake Country, British Columbia V4V 2M1

Council Present: Mayor Blair Ireland
Councillor Tricia Brett
Councillor Heather Irvine
Councillor Michael Lewis
Councillor Todd McKenzie
Councillor Bib Patel
Councillor Cara Reed

Staff Present: Paul Gipps, Chief Administrative Officer
Jeremy Frick, Director of Planning & Development
Trevor James, Chief Financial Officer
Darren Lee, Fire Chief
Matthew Salmon, Director of Infrastructure & Development Engineering
Brad Savoury, Director of Legal Services and Risk Management
Reyna Seabrook, Director of Corporate Services
Matt Vader, Director of Parks, Recreation & Culture
Carie Liefke, Manager of Current Planning
Philippa Harding, Manager of Corporate Services
Steven Gubbels, Manager of Development
Shaun Lesowski, Parks and Facilities Manager
Scott Unser, Public Works Manager
Mike Mitchell, Utility Operations Manager
Richard Wagner, Manager of Finance
Kiel Wilkie, Utility Manager
Brian Zurek, Manager of Long Range Planning
Lauren Sanbrooks, Grant Funding Specialist
Makayla Ablitt, Legislative Technical Clerk
Travis Tonn, Support Analyst

1. Call to Order and Territorial Acknowledgement

We acknowledge that we are conducting our business today on the unceded territory of "sqilx"/syilx (Okanagan) peoples. As a Council, we recognize the importance of doing our best to

build respectful relationships that contribute to stewarding the land and waters in the community with integrity and consideration for future generations.

The Mayor called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

2025-03-059 It was moved and seconded

THAT the Regular Council Meeting Agenda of March 4, 2025 be adopted.

Carried.

3. Adoption of Minutes

3.1 Regular Council Meeting Minutes of February 18, 2025

2025-03-060 It was moved and seconded

THAT the Regular Council Meeting Minutes of February 18, 2025 be adopted.

Carried.

4. Mayor's Report

5. Announcements

The 2025 Spring/Summer Activity Guide should have arrived in everyone's mailbox now and Registration opens Friday, March 7.

The Lake Country Children's Festival is taking place Saturday, March 8th at the Community Complex at George Elliott Secondary School and Creekside Theatre from 11am to 3pm.

Anyone that participated in the Radon Challenge this winter and deployed the Radon Test Kit in their home or business, must return the test kit to Lake Country Municipal Hall this week, by the end of the day March 7, to get the analysis from the lab in Manitoba where the kits are sent off to.

6. Delegations

7. Planning and Development Applications

7.1 Temporary Use Permit | TUP00086 | 12474 Oyama Road

To authorize outdoor storage of landscaping and snow equipment at 12474 Oyama Road

2025-03-061 It was moved and seconded

THAT Temporary Use Permit TUP00086 for property located at 12474 Oyama Road (Lot 2, Sec 23 and 26, Twp 20, ODYD, Plan 22945 Except Plan 25990, PID: 002-317-257) to allow the temporary land use of outdoor storage to a maximum of 279m² (as shown on Attachment C) for landscaping and snow equipment be approved for a 2-year term expiring on March 4, 2027;

AND THAT the business owner secure a business location in an area zoned appropriately for outdoor storage prior to the expiry of TUP00086.

Carried.

2025-03-062 It was moved and seconded

THAT resolution 2025-03-061 which reads:

"THAT Temporary Use Permit TUP00086 for property located at 12474 Oyama Road (Lot 2, Sec 23 and 26, Twp 20, ODYD, Plan 22945 Except Plan 25990, PID: 002-317-257) to allow the temporary land use of outdoor storage to a maximum of 279m² (as shown on Attachment C) for landscaping and snow equipment be approved for a 2-year term expiring on March 4, 2027;

AND THAT the business owner secure a business location in an area zoned appropriately for outdoor storage prior to the expiry of TUP00086."

be rescinded.

Carried.

2025-03-063 It was moved and seconded

THAT Temporary Use Permit TUP00086 (Attachment A) for property located at 12474 Oyama Road (Lot 2, Sec 23 and 26, Twp 20, ODYD, Plan 22945 Except Plan 25990, PID: 002-317-257) to allow the temporary land use of outdoor storage to a maximum of 1,375m² (as shown on Attachment B) for landscaping and snow equipment be approved for a 3-year term expiring on March 4, 2028.

AND THAT the business owner secure a business location in an area zoned appropriately for outdoor storage prior to the expiry of TUP00086.

Carried.

7.2 Temporary Use Permit | TUP00095 | 5325 Todd Road

Application to allow operation of home-based automotive and equipment repair shop on a property within the Agricultural Land Reserve.

2025-03-064 It was moved and seconded

THAT Temporary Use Permit TUP00095 (Attachment A to the report dated March 4, 2025) for the property located at 5325 Todd Road, legally described as LOT 1 DL7 ODYD PLAN KAP16648 PID 008-555-575, to allow operation of a home-based automotive and equipment repair shop, be approved for a 3-year term expiring on March 4, 2028.

Carried.

7.3 Zoning Amendment Bylaw 1268, 2025 | Z0000340 | Lot 11 – 18451 Crystal Waters Road

Zoning Amendment to facilitate a bare land strata subdivision of an existing parcel zoned DC5 – Direct Control 5 (Crystal Waters)

2025-03-065 It was moved and seconded

THAT Zoning Amendment (Z0000340) Bylaw 1268, 2025 be read a first, second and third time.

Carried.

7.4 Zoning Amendment Bylaws 1261, 2025 & 1259, 2025 | Z0000269 & Z0000274 | Lot 63 & 64 Tyndall Road

Servicing Update related to Rezoning Applications proposing RU1 – Small-Scale Multiple Housing on the Lot 63 and 64 Tyndall Road.

Councillor Lewis declared a conflict of interest due to an indirect property ownership relationship and left the meeting at 7:24 p.m.

2025-03-066 It was moved and seconded

THAT Zoning Amendment (Z0000269) Bylaw 1261, 2025 be read a second and third time;

AND THAT Zoning Amendment (Z0000274) Bylaw 1259, 2025 be read a second and third time.

Motion Failed.

Reconsideration of resolution 2025-03-066 pursuant to section 131 of the Community Charter.

2025-03-067 It was moved and seconded

THAT Zoning Amendment (Z0000269) Bylaw 1261, 2025 be read a second and third time;

AND THAT Zoning Amendment (Z0000274) Bylaw 1259, 2025 be read a second and third time.

Carried.

Councillor Lewis returned to the meeting at 8:04 p.m.

8. Departmental Reports

8.1 Canada Cultural Spaces Fund

Canada Cultural Spaces Fund Grant Application

2025-03-068 It was moved and seconded

THAT a grant application to the Canada Cultural Spaces Fund, Department of Canadian Heritage to fund \$98,000 of the total project cost of \$200,000 for the purchase and installation of a sound system for the Creekside Theatre, be supported;

AND THAT if successful, the remaining portion of the project in the amount of \$102,000 be funded from Facilities Renewal Reserve;

AND THAT if successful, the 2025 Financial Plan be amended to include the receipt and expenditure of the grant funding.

Carried.

8.2 Local Government Infrastructure Planning Grant

To consider Infrastructure Planning projects eligible for a grant application up to \$10,000 each

2025-03-069 It was moved and seconded

THAT an application to the Ministry of Municipal Affairs Local Government Infrastructure Planning Grant Program for the following infrastructure planning projects, in order or priority, be supported in the amount of up to \$10,000 for each project:

1. Flood Management Bylaw project;
2. Eldorado Hydrogeneration Facility Expansion; and
3. Subdivision and Development Services Bylaw - Update;

AND THAT if successful, the 2025 Financial Plan be amended to include the receipt and expenditure of the grant funding.

Carried.

8.3 2025 Intake for the UBCM-CEPF for EOC Training and Equipment

Application to the 2025 UBCM-CEPF for Emergency Operations Centre Training and Equipment

2025-03-070 It was moved and seconded

THAT the Regional District of the Central Okanagan (RDCO) 2025 grant application to the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) for Emergency Operations Centre Training and Equipment Stream, be supported;

AND THAT the RDCO be authorized to apply for, receive and manage the grant funding on behalf of the District of Lake Country.

Carried.

8.4 Sanitary Sewer Regulations and Rates Amendment Bylaw 1270, 2025

Bylaw amendments to repeal parcel taxes associated with the sanitary sewer system, along with various rate scenarios presented for Council's consideration.

2025-03-071 It was moved and seconded

THAT Sanitary Sewer Regulations and Rates Amendment Bylaw 1270, 2025 as shown on Attachment B (Option 1) of the Report to Council dated March 4, 2025, be read for a first, second, and third time.

Carried.

8.5 AAP-2025 Kelowna-Lake Country Boundary Adjustment

To initiate an Alternative Approval Process for a proposed boundary adjustment

2025-03-072 It was moved and seconded

THAT as per Community Charter section 86, the Corporate Officer proceed with an Alternative Approval Process (AAP) to obtain elector opinion on a proposed boundary adjustment that would transfer 5 properties from the City of Kelowna to the District of Lake Country as shown on Attachment A to the Report to Council dated March 4, 2025 and legally described as:

1. THAT PART LOT 46 SHOWN ON PLAN 940F DISTRICT LOT 118 OSOYOSS DIVISION YALE DISTRICT PLAN 457 EXCEPT PLAN 36673 (PID 011-168-226)
2. THAT PART LOT 45 SHOWN ON PLAN 940F DISTRICT LOT 118 OSOYOOS DIVISION YALE DISTRICT PLAN 457 EXCEPT PLAN 36673 (PID 011-168-218)
3. THAT PART OF LOT 46 DISTRICT LOT 118 OSOYOOS DIVISION YALE DISTRICT PLAN 457 SHOWN IN RED ON PLAN 939F (PID 012-232-969)
4. THAT PART OF LOT 45 DISTRICT LOT 118 OSOYOOS DIVISION YALE DISTRICT PLAN 457 SHOWN IN RED ON PLAN 939F (PID 012-323-951)
5. THAT PART LOT 44 SHOWN IN BOLD OUTLINE ON PLAN 39249 DISTRICT LOT 118 OSOYOOS DIVISION YALE DISTRICT PLAN 457 (PID 011-914-475)

AND THAT the deadline for receipt of elector response forms be established as 4:30 p.m., 30 days from the date of the second notice required for an AAP;

AND THAT the Elector Response Form (the "Form") as shown on Attachment B to the Report to Council dated March 4, 2025, be established as the official Form for the AAP-2025 Boundary Adjustment.

Carried.

9. Bylaws for Adoption and Readings Following a Public Hearing

9.1 Zoning Amendment (Z0000331) Bylaw 1240, 2024 | Lot 30 - 18451 Crystal Waters Rd

For adoption.

Read a 1st, 2nd, and 3rd time [July 16, 2024](#).

2025-03-073 It was moved and seconded

THAT Zoning Amendment (Z0000331) Bylaw 1240, 2024 be adopted.

Carried.

9.2 2025-2029 Draft Financial Plan

For adoption.

Read a 1st time [December 3, 2024](#). Read a 2nd and 3rd time [February 18, 2025](#).

2025-03-074 It was moved and seconded

THAT the 2025 - 2029 Financial Plan Bylaw 1255, 2025 be adopted.

Carried.

10. Rise and Report from In Camera

11. Council Committees**11.1 Agricultural Advisory Committee DRAFT Meeting Minutes of February 10, 2025****12. External Committees and Boards****12.1 Board of Education Meeting Highlights of February 19, 2025****12.2 Regional District of Central Okanagan Board Report of February 20, 2025****13. Strategic Priorities****14. Report from Councillors**

Councillor Reed attended the quarterly Okanagan Regional Library (ORL) board and noted the great comments received in response to last years summer reading program put on by Stewart Brown. She announced the ORL is creating their summer reading program for 2025, and the theme will be "colour your summer". Council can expect to hear from Danielle Hubbard, ORL CEO in 2025. Danielle will also be attending SILGA this year lobbying as much as possible to receive more funding from the Province.

Councillor Patel asked a question regarding the yard waste bins that were stationed at the firehall. Staff confirmed the yard waste bins will be brought out soon. Councillor Patel reminded the community to buy and support local.

Councillor Brett asked the community to think about fire and drought all season. She announced she was asked to take part in Climate Action Ripple Effect (CARE), a program from Fresh Outlook Foundation (FOF). This year FOF is collaborating with School District 22 and 23 to kick-start student climate action. Councillor Brett paired with a Chemistry and Careers Grade 12 Class from George Elliott Secondary School to look at action they can take within their community specifically related to water and chemistry.

Councillor McKenzie noticed the first signs of spring with OKF Grill being opened for the season, and the rail trail being busier. The Oyama Community Club has a 50/50 tickets for purchase on their website: [Events | Oyama Community Club](#)

Council Irvine was excited about Green Bin Week. She reminded the community to spring ahead on Saturday night.

Mayor Ireland discussed the snow melt, and potential for drought this year. He also noted that the District has talked to Brittny Anderson, Minister of State for Local Governments and Rural Communities to discuss watershed and watershed protection.

15. Adjournment

The Mayor adjourned the meeting at 8:46 p.m.