

**To:** Mayor and Council  
**From:** Paul Gipps, CAO

**Meeting Date:** March 4, 2025  
**Meeting Type:** Regular Council Meeting

**Prepared by:** Darren Lee, Fire Chief  
**Department:** Protective Services

**Title:** 2025 Intake for the UBCM-CEPF for EOC Training and Equipment  
**Description:** Application to the 2025 UBCM-CEPF for Emergency Operations Centre Training and Equipment

---

### **RECOMMENDATION**

THAT the Regional District of the Central Okanagan (RDCO) 2025 grant application to the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) for Emergency Operations Centre and Training Stream, be supported;  
AND THAT the RDCO be authorized to apply for, receive and manage the grant funding on behalf of the District of Lake Country.

### **EXECUTIVE SUMMARY**

The [Union of British Columbia Municipalities - Community Emergency Preparedness Fund](#) (UBCM-CEPF) is a suite of funding programs intended to enhance the resiliency of local governments, First Nations, and communities in responding to various emergencies. This funding is provided by the Province of British Columbia and is administered by the Union of British Columbia Municipalities (UBCM).

With Councils approval, RDCO staff and/or contractors will make a joint application to the 2025 intake of the (UBCM-CEPF) under the Emergency Operations Centre Training and Supports stream for a combined amount of approximately \$240,000. The combined funding will support the RDCO Emergency Operations Centre staff training and RDCO Emergency Operations Centre equipment.

This funding will help pay for specific training and technology required to support staff during the activation of the RDCO Emergency Program and the RDCO Emergency Operations Centre. The RDCO Emergency Operations Centre is activated in support of site level operations during a Local State of Emergency.

### **DISCUSSION/ANALYSIS**

RDCO Emergency Operations Centre staff training and supporting technology are vital components of the RDCO Regional Emergency Program. This program offers cooperative support to local governments during emergencies such as wildfires and floods.

In the aftermath of the 2023 Wildfire Season, it was imperative that knowledge, capacity, resources, and community resilience be enhanced for the benefit of all residents, businesses, and visitors throughout the RDCO. By combining the capacity of all the First Nations and local governments within the RDCO, the Emergency Operations Centre can deliver a high-level of service, over extended periods of time in support of emergency response and emergency recovery.

### **Impacts on infrastructure, services or staff capacity**

An in-kind contribution of staff-time will be required to support training and/or the deployment of new technology and equipment.

---

**Consultation and Communication**

The planned application to 2025 intake for the UBCM-CEPF was discussed with leadership representing the regional partners within the RDCO Regional Emergency Program.

**Applicable legislation, bylaws and policies**

This application is in compliance with the [British Columbia Disaster and Emergency Response Act](#) which was passed into force by the Province of British Columbia in November of 2023. This application is also in compliance with [RDCO Emergency Management Program Bylaw 1444, 2019](#) which was last updated in July of 2019.

**File Chronology**

At the Regular Council Meeting on June 18, 2024, Council supported staff's recommendation that Regional District of Central Okanagan (RDCO) staff and/or contactors jointly apply for, receive and manage the 2024 intake for the UBCM-CEPF grant, under the Emergency Operations Centre Equipment and Training stream, on behalf of the District of Lake Country.

If Council approves this application to the UBCM-CEPF and it is successful, the 2025 funding will help pay for specific training and technology required to support staff during the activation of the RDCO Emergency Program and the RDCO Emergency Operations Centre.

**FINANCIAL IMPLICATIONS**

None                       Budget Previously Approved     Other (see below)

With Council's approval, RDCO staff and/or contractors will make a joint application to the 2025 intake of the (UBCM-CEPF) under the Emergency Operations Centre Training and Supports stream for an estimated combined amount of \$240,000. The cost of training services and equipment will be 100% funded. An in-kind contribution of staff-time will be required to support training and/or the deployment of new technology and equipment.

**COMMUNICATION**

The potential application to 2025 intake for the UBCM-CEPF was referred to District of Lake Country department leadership. The matter was also referred to leadership representing the regional partners within the RDCO Emergency Program.

**ALTERNATE RECOMMENDATION(S)**

THAT the 2025 Intake for the UBCM-CEPF for EOC Training and Equipment be referred back to staff for further information.

Respectfully Submitted.

**Darren Lee, Fire Chief**

---

**Report Approval Details**

Document Title:	UBCM-CEPF EOC Training and Equipment - 2025 Intake .docx
Attachments:	
Final Approval Date:	Feb 27, 2025

This report and all of its attachments were approved and signed as outlined below:

**Lauren Sanbrooks, Grant Funding Specialist - Feb 25, 2025 - 11:06 AM**

**Trevor James, CFO, Director of Finance & Administration - Feb 25, 2025 - 7:14 PM**

**Paul Gipps, Chief Administrative Officer - Feb 26, 2025 - 9:48 AM**

**Makayla Ablitt, Legislative & FOI Coordinator - Feb 27, 2025 - 11:23 AM**