
MEETING TYPE: Regular Council Meeting
MEETING DATE: July 16, 2024
AUTHOR: Trevor James, CFO, Director of Finance & Administration
DEPARTMENT: Finance & Administration
ITEM TITLE: 2024-2034 Community Works Fund Agreement
DESCRIPTION: Renewed Community Works Fund Agreement is ready to be entered into with the Union of British Columbia Municipalities (UBCM)

PURPOSE

The Community Works Fund has been renewed and the District must enter into an agreement with the Union of British Columbia Municipalities (UBCM) in order to receive the funding. UBCM requires that Council authorize the Mayor and Corporate Officer to sign on behalf of the District.

RECOMMENDATION

THAT the Mayor and Corporate Officer be authorized to sign the 2024-2034 Community Works Fund Agreement with the Union of British Columbia Municipalities under the Administrative Agreement on the Canada Community-Building Fund on behalf of the District of Lake Country

EXECUTIVE SUMMARY

The Community Works Fund (CWF) is one of the funding streams of the Canada Community-Building Fund. The CWF allocates funding to all local governments in BC based on a per capita formula that includes a funding floor. Local governments may direct the funding towards eligible costs of eligible projects as set out in the CWF agreement and report annually on these projects and their outcomes.

The CWF was formerly known as the Gas Tax and as such the District’s corresponding reserve for these funds is the “Community Works Gas Tax Reserve”. The 2024 amount per the new agreement is \$783,621, for context, the District received \$653,972 in 2023 and \$626,603 in 2022. The District has historically allocated approximately \$185,000 annually towards Parks, Recreation & Culture projects with the balance going towards Transportation projects. The attached draft agreement outlines all of the eligible expenditures the grant funds can be used for. Given the amount has risen with the District’s now higher population, staff will come back during 2025 budget deliberations for direction from Council on where the additional funds will now go.

APPLICABLE LEGISLATION, BYLAWS AND POLICY

Attached agreement must be followed.

IMPACT ON INFRASTRUCTURE, SERVICES AND STAFF CAPACITY (if applicable)

Funding assists with long term infrastructure master plans.

FINANCIAL IMPLICATIONS

None Budget Previously Approved Other (see below)

Program is already included in budget however amount is now higher than it was in previous years, staff will present Council with options during 2025 budget deliberations on additional funds.

CONSULTATION (Internal referrals, External Agencies, Committees, Stakeholders)

N/A

COMMUNICATIONS (if applicable)

N/A

ALIGNMENT WITH COUNCIL STRATEGIC PRIORITIES

- Create and Support Opportunities for a Healthy, Active and Inclusive Community
- Create Infrastructure That Meets Community Needs
- Encourage Growth of the Downtown Core
- Ensure Sustainable Water Service Delivery for the Community
- Explore Opportunities to Engage With Regional Local Governments for the Betterment of the Community
- Honour Reconciliation by Strengthening Relationships and Inclusiveness With Our Indigenous Partners
- Identify and support improvements to the Development Process
- Implement the Agricultural Plan
- Preserve, Protect and Enhance Our Natural Environment
- Secure long term wastewater service delivery for our community
- Support Opportunities to Diversify Lake Country's Tax Base

ALIGNMENT WITH MASTER PLANS

- | | |
|--|---|
| <input type="checkbox"/> Agricultural Plan | <input checked="" type="checkbox"/> Official Community Plan |
| <input type="checkbox"/> Climate Action Charter | <input checked="" type="checkbox"/> Parks & Recreation Master Plan 2019 |
| <input type="checkbox"/> Housing Needs Report | <input type="checkbox"/> Sanitary Sewer System Map |
| <input type="checkbox"/> Liquid Waste Management Plan Stage 1/2 Report | <input checked="" type="checkbox"/> Transit Future Plan-Central Okanagan Region-DRAFT |
| <input type="checkbox"/> McCoubrey Plateau Area Structure Plan | <input checked="" type="checkbox"/> Transportation for Tomorrow |
| <input checked="" type="checkbox"/> Mobility Master Plan | <input type="checkbox"/> Water Master Plan |

OPTIONS

- A. THAT the Mayor and Corporate Officer be authorized to sign the 2024-2034 Community Works Fund Agreement with the Union of British Columbia Municipalities under the Administrative Agreement on the Canada Community-Building Fund on behalf of the District of Lake Country
- B. THAT the 2024-2034 Community Works Fund Agreement under the Administrative Agreement on the Canada Community-Building Fund not be signed

Respectfully Submitted,

Trevor James, CFO, Director of Finance & Administration

Report Approval Details

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|----------------------|---|
| Document Title: | 2024-2034 Community Works Fund Agreement.docx |
| Attachments: | - Attachment A-Lake Country 2024-2034 CWF-Agreement Letter.pdf - Attachment B-Lake Country 2024-2034 CWF-Agreement.pdf |
| Final Approval Date: | Jul 8, 2024 |

This report and all of its attachments were approved and signed as outlined below:

Reyna Seabrook, Director of Corporate Services - Jul 4, 2024 - 4:30 PM

Paul Gipps, Chief Administrative Officer - Jul 8, 2024 - 7:54 AM