
MEETING TYPE: Regular Council Meeting
MEETING DATE: June 18, 2024
AUTHOR: Trevor James, CFO, Director of Finance & Administration
DEPARTMENT: Finance & Administration
ITEM TITLE: 2023 Annual Report
DESCRIPTION: To consider approval of the 2023 Annual Report

PURPOSE

To approve a 2023 Annual report that adequately summarizes the activities of the District of Lake Country during 2023 and includes the 2023 Treasurer’s Report and the Annual Financial Statements as required by the Community Charter.

RECOMMENDATION

THAT the 2023 Annual Report be approved.

EXECUTIVE SUMMARY

The Annual Report summarizes the District’s 2023 achievements and provides an overview of objectives contemplated for 2024 and beyond. This report includes the 2023 Treasurer’s Report and the Annual Financial Statements which were presented to and approved by Council at the regular meeting of May 7, 2024.

DISCUSSION/ANALYSIS

The Draft 2023 Annual Report is available online at www.lakecountry.bc.ca and in hard copy at Municipal Hall.

The report helps ensure community members are aware of Council’s vision and are informed about projects and action taken in the community within the scope of the municipal mandate, as well as objectives and strategic priorities for future years, along with the financial implications.

The report is an opportunity to publicly share the activities, accomplishments and performance of the District for the previous year. The report is reviewed each year for opportunities for improvement.

APPLICABLE LEGISLATION, BYLAWS AND POLICY

Under Section 99 of the Community Charter, Council must prepare an annual report and make it available for public inspection at least two weeks before consideration. The Draft 2023 Annual Report was made available for public inspection and comment starting on June 4, 2024 on the District’s website and in hardcopy at the Customer Service Centre at the Municipal Hall. Newspaper advertisements were published on June 6 and 13, 2024 notifying the public of the date, time and location of this meeting wherein Council would consider the final report.

IMPACT ON INFRASTRUCTURE, SERVICES AND STAFF CAPACITY (if applicable)

Annual Report outlines current and future status of infrastructure and municipal services.

FINANCIAL IMPLICATIONS

None Budget Previously Approved Other (see below)

Annual Report outlines status of financial resources.

CONSULTATION (Internal referrals, External Agencies, Committees, Stakeholders)

N/A

COMMUNICATIONS (if applicable)

The Draft 2023 Annual Report was made available for public inspection and comment beginning on June 4, 2024 on the District's website and in hardcopy at the Customer Service Centre at the Municipal Hall. Newspaper advertisements were published on June 6 and 13, 2024 notifying the public that Council would consider the Draft 2023 Annual Report at its meeting on June 18, 2024.

No public feedback has been received by the date of writing this report.

ALIGNMENT WITH COUNCIL STRATEGIC PRIORITIES

- Create and Support Opportunities for a Healthy, Active and Inclusive Community
- Create Infrastructure That Meets Community Needs
- Encourage Growth of the Downtown Core
- Ensure Sustainable Water Service Delivery for the Community
- Explore Opportunities to Engage With Regional Local Governments for the Betterment of the Community
- Honour Reconciliation by Strengthening Relationships and Inclusiveness With Our Indigenous Partners
- Identify and support improvements to the Development Process
- Implement the Agricultural Plan
- Preserve, Protect and Enhance Our Natural Environment
- Secure long term wastewater service delivery for our community
- Support Opportunities to Diversify Lake Country's Tax Base

ALIGNMENT WITH MASTER PLANS

- | | |
|---|---|
| <input checked="" type="checkbox"/> Agricultural Plan | <input checked="" type="checkbox"/> Official Community Plan |
| <input checked="" type="checkbox"/> Climate Action Charter | <input checked="" type="checkbox"/> Parks & Recreation Master Plan 2019 |
| <input checked="" type="checkbox"/> Housing Needs Report | <input checked="" type="checkbox"/> Sanitary Sewer System Map |
| <input checked="" type="checkbox"/> Liquid Waste Management Plan Stage 1/2 Report | <input checked="" type="checkbox"/> Transit Future Plan-Central Okanagan Region-DRAFT |
| <input checked="" type="checkbox"/> McCoubrey Plateau Area Structure Plan | <input checked="" type="checkbox"/> Transportation for Tomorrow |
| <input checked="" type="checkbox"/> Mobility Master Plan | <input checked="" type="checkbox"/> Water Master Plan |

OPTIONS

- A. THAT the 2024 Annual Report be approved.
- B. THAT the report not be approved and be sent back to staff for modifications.

Respectfully Submitted,
Trevor James, CFO, Director of Finance & Administration

Report Approval Details

Document Title:	2023 Annual Report.docx
Attachments:	-Attachment A-FINAL DRAFT Annual Report 2023.pdf
Final Approval Date:	Jun 10, 2024

This report and all of its attachments were approved and signed as outlined below:

Reyna Seabrook, Director of Corporate Services - Jun 7, 2024 - 3:20 PM

Paul Gipps, Chief Administrative Officer - Jun 10, 2024 - 8:37 AM