

Grant in Aid Application

District of Lake Country
10150 Bottom Wood Lake Road
Lake Country, BC V4V 2M1
t: 250-766-5650 f: 250-766-0116
admin@lakecountry.bc.ca

Please read [Grant in Aid Policy 175, 2019](#) for complete details.

ELIGIBILITY CHECKLIST

You must answer NO to all items in the Eligibility Checklist in order to be eligible for a Grant in Aid. If you answer YES, you may continue with the application although Council will be advised the request does not adhere to policy.

(a) Have you applied to the Lake Country Arts Council for funding?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(b) Is your organization a business or commercial enterprise?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(c) Does the organization have any outstanding debts or other obligations to the District?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(d) Is the application fundraising for a specific individual?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(e) Are the funds to assist with prior expenses or deficit reduction?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(f) Are the funds for acquisition of real property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(g) Is the event, project or program focussed on a limited or special interest audience?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(h) Does the event focus on a limited or special interest audience, exclude anyone by reason of religion, ethnicity, gender, age, sexual orientation, language, disability or income?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(i) Does the event reproduce local government or agency mandates?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

APPLICANT INFORMATION

Date of application:	
Name of Group:	
Contact Person:	
Address:	
Email:	

TYPE OF FUNDING REQUESTED

<input type="checkbox"/> Grant in aid up to \$1000	<input type="checkbox"/> Grant in aid over \$1000	<input type="checkbox"/> Operating Grant
<input type="checkbox"/> Rental fee waiver up to \$1000	<input type="checkbox"/> Rental fee waiver over \$1000	<input type="checkbox"/> Community Hall Grant
What amount of funding are you applying for?		\$

EVENT/PROJECT/PROGRAM

Name/description of event/project/program:	
Date of event/rental:	

GRANT IN AID AND RENTAL FEE WAIVER UP TO \$1000	GRANT IN AID	RENTAL FEE WAIVER
1. Written application, including: a. summary of request b. how the funds will be used c. how you will ensure the residents, projects or facilities of Lake Country are the primary beneficiaries of any approved funding d. description of your organization	Attach	Attach
2. Project budget	Attach	Attach
3. Rental facility quote including date of use	N/A	Attach
4. Enter into a standard rental contract	N/A	Initial:
5. Provide insurance at your own expense	N/A	Initial:
6. Responsible for any additional fees or taxes other than the rental fee	N/A	Initial:
GRANT IN AID OR RENTAL FEE WAIVER OVER \$1000 <i>all of the above, plus the following:</i>		
7. Your organization must be registered with the BC Corporate Registry.	Attach	
8. Have you received a permissive tax exemption from the District?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
9. Have you received or requested any other grants for the same purpose from any other organizations of levels of government? If yes, attach amounts requested and received.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
10. Financial Statements	Attach	

COMMUNITY HALL GRANT FOR CAPITAL PROJECTS ONLY		
1. <input type="checkbox"/> Oyama Community Hall <input type="checkbox"/> Okanagan Centre Hall <input type="checkbox"/> Winfield Memorial Hall		
2. Description of project and its benefits	Attach	
3. Proof of registration with BC Corporate Registry	Attach	
4. A competitive quote or bidding process will be used if required by the District	Initial:	
5. All volunteer or in-kind labour will be supervised or performed by a contractor	Initial:	
6. Financial Statements	Attach	
7. Project budget identifying all funding sources	Attach	
8. Current and next year capital improvement plans including costs and funding sources	Attach	

REPORTING BACK REQUIREMENTS
Grant in aid and fee waiver recipients of over \$1000 must, within 90 days of the event/project, submit: <ul style="list-style-type: none"> • an updated budget (revenue and expenditures); • declaration from an authorized signatory that funds were used as per the application; and • an evaluation of how the event benefitted Lake Country projects, residents or facilities.

SUBMIT APPLICATION AND ALL ATTACHMENTS TO the Corporate Services Manager at admin@lakecountry.bc.ca



Oyama Community Club

15710 Oyama Rd
Lake Country, B. C. V4V 2E1

District of Lake Country Community Hall Grant Application

April 15th, 2024

Prepared by

Nick Clements
President, Oyama Community Club



Executive Summary

The Oyama Community Club is requesting \$6000 to address urgent safety concerns posed by three large trees on the western property line of the Oyama Community Club parking lot. These trees have been deemed hazardous to visitors due to falling limbs during extreme weather events. Three independent vendors have assessed the health of the trees, confirming that one of the three trees is dead and at risk of falling. Bartlett Tree Services has been selected to perform the necessary pruning and removal work based on competitive quotes obtained.

In addition, we are requesting \$3000 to enhance energy efficiency, performance, and safety by repairing all exterior doors. Addressing issues such as weather stripping, door alignment, and door handles/locks will mitigate heat loss, improve functionality, and bolster security measures. These repairs align with sustainability goals, reducing operating costs while ensuring occupants' safety and comfort. By addressing these key areas, the project not only enhances the building's overall performance but also aligns with environmental and safety standards, providing a cost-effective solution for long-term efficiency and security enhancement.

Background

Tree Pruning and Removal

The Oyama Community Club serves as a vital hub for community gatherings and events in the District of Lake Country. However, recent safety concerns have arisen regarding three large trees located on the western property line flanking the parking lot. These trees have been observed shedding limbs during extreme weather storms and events, posing a significant risk to visitors and property.

To address these concerns, the Community Club engaged three reputable tree service vendors to assess the health of the trees and provide recommendations for mitigation. All three vendors independently confirmed the hazardous condition of the trees, with one tree identified as unhealthy and at immediate risk of falling. The remaining two trees are healthy but require a serious de limbing to mitigate falling branches.

After careful consideration of the proposals submitted by the vendors, Bartlett Tree Services has been selected to undertake the necessary pruning of the two large trees

and the removal of the dead tree. The total cost for this essential work is estimated at \$6000, which includes all necessary equipment, labor, and disposal fees.

Exterior Door Repairs

Concerns regarding energy efficiency, functionality, and safety, an assessment of the building's exterior doors revealed multiple issues affecting performance. Weather stripping deterioration, misalignment, and faulty door handles/locks were identified as primary factors contributing to heat loss and compromising security. These issues not only affect occupant comfort but also pose potential safety risks. Recognizing the significance of addressing these challenges, a comprehensive repair plan has been developed. The aim is to rectify existing deficiencies, optimize thermal regulation, and enhance security measures, ultimately ensuring a more sustainable, efficient, and secure building environment.

Summary

By proactively addressing these safety hazards, we aim to ensure the continued well-being of our community members and visitors to the Oyama Community Club.

We appreciate the support of the District of Lake Country Community Hall Grant Program in funding these crucial projects.

Project Quote

Tree Pruning and Removal	Cost
Removal of 1x tree, pruning of 2x trees. Includes removal and disposal of all materials from site.	\$6,000
Main Hall Door Repairs	Cost
Repair all the exterior doors to mitigate heat loss, improve performance, and safety and security. This includes repairs to weather stripping, door alignment,	\$3,000

door handles/locks.	
Total cost of upgrades	\$9,000.00 + \$450 (GST 5%) = \$9,450

Community Grant Request

Based on this significant cost we are applying for the District of Lake Country Hall Grant Program to cover the \$9,450 expenditure. The Oyama Community Club is the hub of the Lake Country community with over 6000+ people using the hall and grounds every year.

Project Implementation Team

Our seasoned Board Members, boasting 50+ years of collective expertise in project leadership, team management, and vendor procurement, spearhead the implementation of this project. To ensure optimal timing, we plan to engage Bartlett Tree Experts to carry out the outlined work, aligning with the upcoming spring season before trees begin to bloom anew. This strategic approach will maximize the effectiveness of our efforts prior to securing the Grant.

Presentation to Council

The OCC values the support from the District and welcomes the opportunity to attend a council meeting to present our application. We are grateful for your collaboration and look forward to discussing this further with you.

Should District staff have any questions to clarify or confirm any information please contact me via email or phone below.

Sincerely,
Nick Clements
President, Oyama Community Club

