



Community Hall Association of Okanagan Centre

11099 Maddock Ave

Okanagan Centre, BC, V4V2J5

**District of Lake Country
Community Hall Application
May 12, 2024**

Executive Summary:

The Community Hall Association of Okanagan Centre is requesting \$7224 for the purchase and installation of a commercial grade dishwasher.

A secondary request, should there be available funds, is \$9948 for upgrades to the plumbing and electrical in the Hall's basement to meet BC building code.

Background:

Management and all operations of the Okanagan Centre Hall are done by volunteer Board members; we have no paid staff. Volunteer service has enabled us to be relatively conservative in past requests for support from the Community Hall grants program. As presented last year to Council, the Okanagan Centre Association has requested and been awarded just 25% of the total funding offered to the three Community Halls since 2006 (Community Hall Capital Grants Report, District of Lake Country Council meeting June 20, 2023, page 2). We hope that our historical record will be considered in the assessment of this year's relatively large request.

Okanagan Centre Hall is a thriving hub for our community. In the past 12 months, we have had over 300 bookings for a variety of activities, classes, and events, for a daily occupancy rate of 82%. Multiple people were present for each booking for more than 5000 visitors last year.

The strong bookings in 2023 provided 86% of the funding (\$57,197) for a kitchen renovation in the first quarter of 2024. We thank the District of Lake Country for a \$5000 Community Hall grant in 2023 and the Rotary Club of Lake Country for a \$3000 contribution for the remaining funding for the renovation. We also thank our contractor, Albert Van EE of Stonebridge Net Zero Construction Limited, who volunteered his service to hire and oversee trades for a savings of over \$9,600 to the total cost of the renovation.

We had planned the kitchen renovation, and funding was in place. Unplanned were two unexpected projects that we could not defer to 2025, without compromising the financial viability of our Hall from the loss of major revenue-producing events in 2024. These events require a fully functional kitchen. We request that the District of Lake Country Council consider the commercial-grade dishwasher as our primary request and, if there are available funds, upgrades to the basement as a secondary request. The basement upgrades were required for the kitchen renovation to be completed.

Description of the Projects and Benefits:

Purchase and Installation of a Dishwasher:

Our current commercial-grade dishwasher stopped working in April 2024. The dishwasher is used for events such as weddings and celebrations of life that are major revenue sources for our Hall. These events can involve food service for as many as 120 people.

To meet the high-temperature sanitation for Health regulations with the speed required serving large groups, we require a commercial-grade dishwasher.

	Russel-Hendrix Foodservice Equipment
Stereo High Temp U/C dishwasher	5700.00
Installation	750.00
Subtotal	6450.00
GST and PST	774.00
Total	7224.00

Plumbing and Electrical Upgrades:

A renovation to our kitchen began in January 2024. Soon after demolition, our contractor discovered that electrical and plumbing in the basement had to be brought up to code before the kitchen renovation could proceed. Upgrades included reconfiguring gas lines for better functionality and access, addition of a pressure-reducing valve for the entire building, replacement of all water lines, restructuring of piping to support fire extinguisher lines in the future, upgrading of all electrical lines to code, and a new hot water tank. Our contractor volunteered his service for a savings of over \$1200.00.

Basement Upgrades	Stonebridge Net Zero Construction Ltd.
Plumbing	5325.26
Electrical	2598.00
Labour	500.00
Subtotal	8422.26
Accounting	1052.78
Subtotal	9475.04
GST	473.75
Total	9948.79

Community Hall Grant Request:

We request \$7224 for the purchase and installation of a commercial-grade dishwasher.

A secondary request, should there be available funds, is \$9948 for the plumbing and electrical upgrades to the basement to meet BC building code.

Any funding toward these expenses will help our Hall to continue to serve as a thriving Hub for our community.

Financials:

Attached for your review are profit and loss statements for 2023 and 2024.

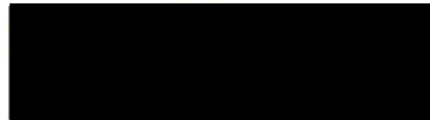
Presentation:

Please let us know if we should prepare a presentation to Council and whether further information is required.

Sincerely,



Jenny Wilkinson
President
Okanagan Centre Community Hall



Barbara Rutherford
Secretary
Okanagan Centre Community Hall