

**MEETING TYPE:** Regular Council Meeting  
**MEETING DATE:** June 4, 2024  
**AUTHOR:** Reyna Seabrook, Director of Corporate Services  
**DEPARTMENT:** Corporate Services  
**ITEM TITLE:** Community Hall Capital Grants 2024  
**DESCRIPTION:** Annual grant applications from the Okanagan Centre, Oyama and Winfield Memorial Community Halls

**PURPOSE**

To consider the following applications to the community hall capital grant fund:

Okanagan Centre Community Hall	\$7,224 for the purchase and installation of a dishwasher and a secondary request of \$9,949 for plumbing and electrical upgrades.	\$17,173
Oyama Community Hall	\$6,000 for hazardous tree removal plus \$3,450 for door replacement to enhance energy efficiency.	\$9,450
Winfield Memorial Hall	\$2,631 to replace two hot water tanks and \$1943 to replace kitchen fire suppression system.	\$4,575
<b>GRAND TOTAL</b>		<b>\$31,198</b>

**RECOMMENDATION**

THAT the following Community Hall Capital Grant Applications be approved:

- Okanagan Centre Community Hall total request in the amount of \$17,173;
- Oyama Community Hall total request in the amount of \$9,450.00 from Council Contingency; and
- Winfield Memorial Hall total request in the amount of \$4,575.00 from Community Hall Capital Grant.

AND THAT funding for the above noted grants be allocated as follows \$15,000 from the Community Hall Capital Grant Funds and \$16,198 from Council Contingency.

**EXECUTIVE SUMMARY**

The Community Hall Capital Grant was established in 2006 to assist the Winfield, Okanagan Centre and Oyama community halls with capital improvements to maintain and enhance the halls. The Community Hall Capital Grant has \$15,000 available each year. Each community hall is contacted to determine if they will be submitting a grant application for that year.

The 2024 grant applications exceed the Community Hall Capital Grant fund of \$15,000 by \$16,198. In previous years where applications have exceeded the available funds, Council has used funds from Council Contingency or has awarded amounts within the available limits. There is approximately \$30,000 in Council Contingency.

**DISCUSSION/ANALYSIS**

Community halls provide benefits to neighborhoods and community as a place to hold social events, public information gatherings, social support, recreation space along with many other benefits. COVID-19 impacted many community groups who continue to struggle as a result. The following table provides a summary of grant distribution since 2006.

YEAR	Recipient	Resolution	Project	AMOUNT
2006	Oyama Community Hall	06.08.323	Roof Replacement	\$28,000
2006	Winfield Memorial Hall	06.08.322	Fire Alarm System	\$12,300
2007	Okanagan Centre Hall	07.09.455	Roof Replacement	\$45,000
2007	Oyama Community Hall	07.11.534	Replacement of furnace to high efficiency, ducting and new door. Fire suppression system, parking lot preparation	\$15,000
2007	Winfield Memorial Hall	n/a	District project - Parking lot paving, line painting, drainage, retaining walls, landscaping	\$182,759
2008	Oyama Community Hall	n/a	District project - Parking lot re-construction and paving, line painting and drainage	\$94,085
2009	Okanagan Centre Hall	n/a	District project - Parking lot and access road grading and crushed gravel base	\$6,800
2009	Oyama Community Hall	09.09.354	Servicing Pavilion	\$28,000
2010	Okanagan Centre Hall	10.05.27	electrical, painting and insulation	\$30,000
2012	Okanagan Centre Hall	12.04.106	Exterior Painting	\$5,000
2012	Oyama Community Hall	12.10.250	Fire Escapes & electrical, drainage and structural repairs.	\$9,564
2013	Winfield Memorial Hall	13.02.054	Fire Guarding works to complete 2003 Permit	\$13,233
2014	Oyama Community Hall	14.02.017	Display of historical information about the Oyama region	\$5,000
2015	Okanagan Centre Hall	15.03.085	Air Conditioning supplemental for new heat exchange unit	\$4,000
2015	Oyama Community Hall	16.01.028	Emergency repairs of furnace.	\$3,060
2016	Okanagan Centre Hall	16.07.157	Kitchen and Deck Repairs	\$3,845
2016	Oyama Community Hall	16.08.187	Kitchen and Bathroom Repairs	\$7,500
2018	Oyama Community Hall	18.05.089	Sump pump, water removal irrigation line and main hall foundation wall reinforcement	\$9,500
2019	Okanagan Centre Hall	19.04.067	wood floor replacement	\$10,000
2020	Okanagan Centre Hall	20.05.088	upgrade to the stage foundation	\$15,000
2021	Okanagan Centre Hall	21.07.154	replacement of roof shingles	\$15,000
2022	Okanagan Centre Hall	2022-06-103	kitchen renovation (Council contingency)	\$5,000
2022	Oyama Community Hall	2022-06-103	Community club park project (plus \$9,000 from community engagement)	\$15,000
2022	Winfield Memorial Hall	2022-06-103	LED lighting (Council contingency)	\$7,100
2023	Okanagan Centre Hall	2023-06-121	Kitchen renovation	\$5,000
2023	Oyama Community Hall	2023-06-121	Fire safety upgrades, \$10,000.00 funded from Community Hall Capital Grant, \$1,087.00 funded from council contingency	\$11,087
2023	Winfield Memorial Hall	2023-06-121	Washroom renovation and sign project, Funded from council contingency.	\$8,740

HALL	SUM	%
Okanagan Centre Hall	\$144,645	24%
Oyama Community Hall <sup>1</sup>	\$225,796	38%
Winfield Memorial Hall	\$224,132	38%
<b>Grand Total</b>	<b>\$594,573</b>	<b>100%</b>

<sup>1</sup> Does not include Community Engagement Grant funding of \$5,000 in 2021 and \$9,000 in 2022.

**APPLICABLE LEGISLATION, BYLAWS AND POLICY**

[Grant-in-Aid Policy 175, 2019](#) sets out application requirements for each grant category.

Community Charter section 25 – General prohibition against assistance to business and exceptions

Local Government Act Division 4 (section 271-277) – Providing Assistance

**FINANCIAL IMPLICATIONS**

None                       Budget Previously Approved     Other (see below)

The Community Hall Capital Grant has \$15,000 available each year. In previous years, Council has elected to use funds from Council Contingency to support the grant applications and has in other years distributed only the funds available within the Community Hall Capital Grant budget.

**ALIGNMENT WITH COUNCIL STRATEGIC PRIORITIES**

Create and Support Opportunities for a Healthy, Active and Inclusive Community

**OPTIONS**

A. THAT the following Community Hall Capital Grant Applications be approved:

- Okanagan Centre Community Hall total request in the amount of \$7,224;
- Oyama Community Hall total request in the amount of \$9,450; and
- Winfield Memorial Hall total request in the amount of \$4,575.

AND THAT funding for the above noted grants be allocated as follows \$15,000 from the Community Hall Capital Grant Funds and \$6,249 from Council Contingency.

B. THAT grant funding to Community Halls, funded from specified accounts, be approved as identified Council.

Respectfully Submitted,

Reyna Seabrook, Director of Corporate Services

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**Report Approval Details**

Document Title:	Community Hall Capital Grants 2024.docx
Attachments:	- Attachment A-Okanagan Centre-2024 Community Hall Grant Application.pdf - Attachment B-Oyama Hall-2024 Community Hall Grant Application.pdf - Attachment C-Winfield Memorial Hall-2024 Community Hall Grant Application.pdf
Final Approval Date:	May 27, 2024

This report and all of its attachments were approved and signed as outlined below:

**Matt Vader, Director Parks, Recreation and Culture - May 24, 2024 - 1:18 PM**

**Trevor James, CFO, Director of Finance & Administration - May 27, 2024 - 11:26 AM**

**Paul Gipps, Chief Administrative Officer - May 27, 2024 - 11:38 AM**