
MEETING TYPE AND DATE: REGULAR MEETING – NOVEMBER 16, 2021
AUTHOR: KIRSTEN JONES, EXECUTIVE ASSISTANT
SUBJECT: 2022 REGULAR COUNCIL MEETING SCHEDULE

ESSENTIAL QUESTION:

Does Council wish to continue the first and third Tuesday schedule for Regular Council Meetings?

OPTIONS:

- A. THAT the following 2022 Regular Council Meeting schedule be adopted;
AND THAT the schedule be posted and advertised in accordance with the *Community Charter*.

January 4 January 18	April 5 April 19	July 5 July 19	October 4 October 18
February 1 February 15	May 3 May 17	August 2 – no meeting August 16	November 1 November 15
March 1 March 15	June 7 June 21	September 6 September 20	December 6 December 20

- B. THAT an alternate Regular Council Meeting schedule of Council's choice be adopted.

EXECUTIVE SUMMARY:

Section 4.1 of Council Procedures Bylaw 1105, 2019 states Council meetings will regularly be held on the first and third Tuesdays of each month starting at 7 p.m. The date, time and place of Regular Council meetings must be made available to the public pursuant to section 127 of the *Community Charter* by posting the schedule in a public posting place and advertising in a newspaper for two consecutive weeks. The information is also posted on the District's website.

Historically there have not been Regular Council Meetings scheduled in the first week of August. The schedule is not affected by the Union of British Columbia Municipalities (UBCM) conference or Southern Interior Local Government Association (SILGA) conference.

Relevant Observations:

Council must adopt a schedule of Regular Council Meetings and advertise them pursuant to the *Community Charter*. Any deviations to the proposed schedule must be done in conjunction with a Council Procedures Bylaw amendment.

Key Result:

The 2022 schedule of Regular Council Meetings will be adopted and advertised.

Desired Benefit of Key Result:

Schedule of Regular Council Meetings for 2022.

Requisites:

Section 4.1 of Council Procedures Bylaw 1105, 2019 states Council must adopt and advertise an annual schedule of Regular Council Meetings.

Respectfully Submitted,

Kirsten Jones
Executive Assistant
Corporate Services

This report has been prepared in consultation with the following departments:

CONCURRENCES	
DEPARTMENT	NAME
Chief Administrative Officer	Tanya Garost
Director of Corporate Services	Reyna Seabrook