



## Minutes

### Special Council Meeting

February 27, 2024, 5:00 p.m.  
Council Chambers/Video Conference  
10150 Bottom Wood Lake Road  
Lake Country, British Columbia V4V 2M1

**Council Present:**

Mayor Blair Ireland  
Councillor Tricia Brett  
Councillor Heather Irvine  
Councillor Michael Lewis  
Councillor Todd McKenzie  
Councillor Bib Patel  
Councillor Cara Reed

**Staff Present:**

Paul Gipps, Chief Administrative Officer  
Greg Buchholz, Director of Utilities  
Trevor James, Chief Financial Officer  
Jared Kassel, Director of Planning and Development  
Darren Lee, Fire Chief  
Matthew Salmon, Director of Engineering & Environmental Services  
Reyna Seabrook, Director of Corporate Services  
Matt Vader, Director of Parks, Recreation & Culture  
Shaun Lesowski, Parks and Facilities Manager  
Scott Unser, Public Works Manager  
Richard Wagner, Manager of Finance  
Kiel Wilkie, Utility Manager  
Ruth Sulentich, Economic Development and Public Engagement Specialist  
Travis Tonn, Support Analyst  
Makayla Ablitt, Legislative Technical Clerk

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**1. Call to Order**

*We acknowledge that we are conducting our business today on the unceded territory of squilx"/syilx (Okanagan) peoples. As a Council, we recognize the importance of doing our best to build respectful relationships that contribute to stewarding the land and waters in the community with integrity and consideration for future generations.*

The Mayor called the meeting to order at 5:01p.m.

**2. Adoption of Agenda**

**2024-02-045 It was moved and seconded**

*THAT the Special Council Meeting Agenda of February 27, 2024 be adopted.*

**Carried.**

**3. Budget 2nd and 3rd Reading**

2024-2028 Financial Plan

**2024-02-046 It was moved and seconded**

*THAT the 2024-2028 Financial Plan Bylaw 1220, 2024 be amended as follows:*

1. Increase Capital Budget Request 24010 – Pretty Road Improvements by \$100,000 from Water capital Reserves (total project budget \$2,100,000)
2. Lake Country Health – Operating Grant Request for \$25,000 be funded on a one-time basis through capital reserves (General Fund Surplus) thereby reducing taxation by 0.125%

*AND THAT the 2024-2028 Financial Plan Bylaw 1220, 2024 be read a second and third time as amended;*

*AND THAT the Capital Carryforwards 2023 to 2024 (\$14,661,143) projects, attached to the report from the Chief Financial Officer dated February 27, 2024, be carried over from 2023 to 2024 to allow expenditure in the 2024-2028 Financial Plan.*

**Main Motion Carried as Amended.**

**Amendment:**

**2024-02-047 It was moved and seconded**

*THAT the main motion be amended by adding amendment item 3 as follows:*

3. THAT Interest earned during 2023 from the Growing Communities Fund be used to fund a portion of 2024 Fire capital projects and that the reserve contribution increase required to fund the 25-Year Fire Department Asset Management Plan to the Fire Facilities & Equipment Reserve be reduced from \$100,000 to \$75,000, thereby reduction taxation by 0.125%.

**Amendment to Main Motion Carried.**

*The main motion as amended reads as follows:*

*THAT the 2024-2028 Financial Plan Bylaw 1220, 2024 be amended as follows:*

1. Increase Capital Budget Request 24010 – Pretty Road Improvements by \$100,000 from Water capital Reserves (total project budget \$2,100,000)
2. Lake Country Health – Operating Grant Request for \$25,000 be funded on a one-time basis through capital reserves (General Fund Surplus) thereby reducing taxation by 0.125%
3. Interest earned during 2023 from the Growing Communities Fund be used to fund a portion of 2024 Fire capital projects and that the reserve contribution increase required to fund the 25-Year Fire Department Asset Management Plan to the Fire Facilities & Equipment Reserve be reduced from \$100,000 to \$75,000, thereby reduction taxation by 0.125%.

*AND THAT the 2024-2028 Financial Plan Bylaw 1220, 2024 be read a second and third time as amended;*  
*AND THAT the Capital Carryforwards 2023 to 2024 (\$14,661,143) projects, attached to the report from the Chief Financial Officer dated February 27, 2024, be carried over from 2023 to 2024 to allow expenditure in the 2024-2028 Financial Plan.*

**4. Revenue Anticipation Bylaw**

To consider a bylaw that permits temporary borrowing to meet current lawful expenditures

***2024-02-048 It was moved and seconded***

*THAT Revenue Anticipation Borrowing Bylaw 1224, 2024 be read a first, second and third time.*

***Carried.***

**5. Adjournment**

The Mayor adjourned the meeting at 7:02p.m.

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Mayor, Blair Ireland

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Corporate Officer, Reyna Seabrook