
To: Mayor and Council
From: Paul Gipps, CAO
Meeting Date: April 21, 2026
Meeting Type: Regular Council Meeting

Prepared by: Makayla Ablitt, Manager of Corporate Administration
Department: Corporate Services

Title: 2026 Parcel Tax Roll Review Panel Establishment
Description: To set a date and time for the 2026 Parcel Tax Roll Review Panel

RECOMMENDATION

THAT May 5, 2026 at 4:00 p.m. be set as the date and time for the 2026 Parcel Tax Roll Review Panel to be held in Council Chambers at Municipal Hall;
AND THAT the sitting may be conducted in person or by electronic attendance.

EXECUTIVE SUMMARY

In accordance with section 204 of the Community Charter, Council is required to establish a Parcel Tax Roll Review Panel to consider any complaints respecting the parcel tax roll and must authenticate the roll in accordance with the Community Charter.

Council must appoint at least 3 persons as members of the panel. At the May 2, 2023 Special Council Meeting Councillors Lewis, McKenzie and Reed were appointed to the panel for the 2022-2026 term by resolution 2023-05-080. Councillors Brett, Irvine and Patel were appointed as alternates for the same term.

Council must also establish the time and place for the sitting of the panel and determine whether the sitting will be conducted by electronic or other communication facilities.

Public notice of the Parcel Tax Roll Review Panel will be published in accordance with section 94 of the Community Charter and District of Lake Country Alternative Means of Public Notice Bylaw 1293, 2025

ALTERNATE RECOMMENDATION

1. THAT [*alternative date and time as identified by Council*] be set as the date and time for the 2026 Parcel Tax Roll Review Panel to be held in Council Chambers at Municipal Hall;
AND THAT the sitting may be conducted in person or by electronic attendance.

Respectfully Submitted.

Makayla Ablitt, Manager of Corporate Administration

Report Approval Details

Document Title:	2026 Parcel Tax Roll Review Panel Establishment.docx
Attachments:	
Final Approval Date:	Apr 15, 2026

This report and all of its attachments were approved and signed as outlined below:

Trevor James, CFO, Director of Finance & Administration - Apr 14, 2026 - 3:28 PM

Reyna Seabrook, Director of Corporate Services - Apr 14, 2026 - 4:19 PM

Paul Gipps, Chief Administrative Officer - Apr 15, 2026 - 8:19 AM