



Liquor and Cannabis Licensing

Dashboard Licences & Authorizations Security Screening Applications for Review Notices Spec

Provide Comment on Structural Changes to an Approved Lounge or Special Event Area (cap increase) Application

Complete this application only if you have an existing and approved lounge or special event area(s) and you wish to increase the person capacity. If you have both endorsements, you must submit separate applications to describe the changes to your facility. Structural changes that do not include an increase in capacity are submitted through a different application.

If you leave this page, the information you input will be saved. You can continue later from the dashboard.

Please review the information at <https://www.lakecountry.bc.ca> to ensure you have met the requirements of this application with your local government.

ESTABLISHMENT DETAILS

Establishment Name

Gray Monk Cellars

MANUFACTURER LOCATION ADDRESS

The establishment is currently located at the following address:

Address

1055 CAMP RD

City

Province

Postal Code

City	Province	Postal Code
OKANAGAN CENTRE	British Columbia	V4V2H4
Country		
Canada		
Parcel Identifier (PID)		

LOCAL GOVERNMENT/INDIGENOUS NATION AND POLICE JURISDICTION

Enter the local government or Indigenous Nation and police jurisdiction where the establishment will be located. Suggestions will be provided after you type the first three characters of the name.

Local Government/Indigenous Nation

Lake Country

Selected Local Government/Indigenous Nation

Name: Lake Country

Website: <https://www.lakecountry.bc.ca>

Please review the information at <https://www.lakecountry.bc.ca> to ensure you meet the requirements of this application with your local government. You may need to contact them prior to submitting to ensure your successful submission.

Police Jurisdiction

Kelowna RCMP

Selected Police Jurisdiction

Name: Kelowna RCMP

DESCRIPTION OF PROPOSED CHANGE

Please briefly outline the proposed change, including the general construction proposal and time frames for construction: *

This is regard to notice we were advised that the previous owners of Gray Monk did not complete an application for structural change, this is response to notice we received Oct 23, 2023. The changes were to accommodate an increase to 200 people between Sundeck and restaurant. The area was already complete when we acquired the business in 2017.

Floor Plan

Attach a high-quality copy of the proposed floor plan(s).

The floor plan(s) must be stamped with an occupant load for each proposed service area. The occupant load stamp must be signed and dated by the issuing authority within 1 year prior to the date of submission of this application.

Occupant load is the maximum number of persons (patrons plus staff) permitted in the service area and is generally determined by the Local Government (LG) / Indigenous nation (IN) fire and/or building authorities. If the LG/IN authority will not provide the occupant load, you must request they provide a letter confirming they do not issue occupant load and submit it with this application. The Branch will then accept your floor plan(s) with the occupant load calculation determined, and stamped/dated/signed, by a registered professional architect or engineer.

To avoid unnecessary delays in processing, do not submit this application without a current (within the last 12 months) occupant load stamp.

Plans must show all service areas and the following details:

- labels for each room
- patio(s)
- liquor service bars
- stage
- dance floor

- sound or DJ booth
- stairs, entrances and exits
- kitchen
- washrooms

Plans must also show the physical separation (e.g. pony wall or full height wall) separating the proposed endorsement service area(s) from other liquor licences or unlicensed areas. If there is another liquor licence, or another business (such as a retail store) at the same site, provide floor plans showing the other business in relation to the proposed endorsement area(s).

[Floor Plan 1.pdf](#)

844 kb

SERVICE AREAS

Use the following table to list the service areas and provide their proposed person capacity (patrons and staff combined) for your establishment. Use names like **Patio** to refer to a patio service area.

Note: Proposed capacity cannot exceed occupant load issued by the local authority.

Area No.	Area/Floor Level	Indoor	Patio	Proposed Capacity
1	Restaurant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	116
Total Requested Capacity:				116

OUTSIDE AREAS

Proposed capacity of Outdoor Special Event Area(s):

Area No.	Size (in m ²)	Proposed Capacity
1	Sun Deck	116
Total Requested Capacity:		116

Alert

If this applicant has answered YES to this question please contact LCRB (via email: LCRB.SLA@gov.bc.ca) prior to starting your related processes (i.e. for conducting public input and providing comment) to confirm whether these steps are required for this application. When an applicant proposes to have overlapping service areas it is often not necessary to conduct further public input or provide comment

Site Plan

Provide a scaled site plan of your property.

The site plan must identify the location of the proposed patio and show the following:

- All buildings and their uses (i.e., storage, manufacturing buildings, personal residences, garage, other businesses, etc.)
- All licensed areas (other endorsements or licences approved by the Liquor and Cannabis Regulation Branch)
- Vineyards/orchards/agricultural crops
- Private and public roadways and parking areas

Site Plan_1.pdf

694 kb

For Distillers Only: The Office of the Fire Commissioner (OFC) requires that a distillery be constructed and maintained in conformance with the BC Fire Code. The OFC will be provided a copy of the Approval in Principle for your application, if issued.

MANUFACTURER TIED HOUSE EXEMPTION

The application will tied house exemption.

APPLICATION CONTACT DETAILS

Please provide contact information for the contact that the LCRB should communicate with regarding this application.

First Name *

Mike

Last Name *

Ricciotti

Title/Position

Finance Manager, Treasury and Risk

Phone Number (main) *

[REDACTED]

Email *

By submitting the email address, you agree that the Liquor and Cannabis Regulation Branch can use it to communicate with you about this application.

[REDACTED]

DECLARATIONS

The application must only be submitted by an individual with the authority to bind the applicant. The branch relies on the applicant to ensure that the individual who submits this application is authorized to do so. Typically, an appropriate individual in a corporation will be a duly authorized signatory who will usually be an officer or, in some cases, a director

Note: A lawyer or consultant, may NOT submit this application on behalf of the applicant.

* I understand and affirm that I am authorized to submit the application

Section 20 (1) of the Liquor Control and Licensing Act states: "The general manager may refuse to issue, renew, transfer or amend a licence if the applicant fails to disclose a material fact required by the application or makes a false or misleading statement in the application."

* I understand and affirm that all of the information provided for this application is true and complete

LOCAL GOVERNMENT/INDIGENOUS NATION CONFIRMATION OF RECEIPT OF APPLICATION

LG/IN

Lake Country

Name of Official

Title/Position

Phone

(000) 000-0000

Email

Provide a Resolution/Comment and any supporting reports with comments on:

- The impact of noise on nearby residents
- The impact on the community if the application is approved
- The views of residents and a description of the method used to gather views
- The LG/In recommendations (including whether or not the application is approved) and the reasons on which they are based

TO UPLOAD DOCUMENTS, DRAG FILES HERE OR [BROWSE](#).
FILES MUST BE IN PDF, JPEG, OR PNG FORMAT.
MAX FILE SIZE: 25MB.

Opt Out of Comment

Reject Application

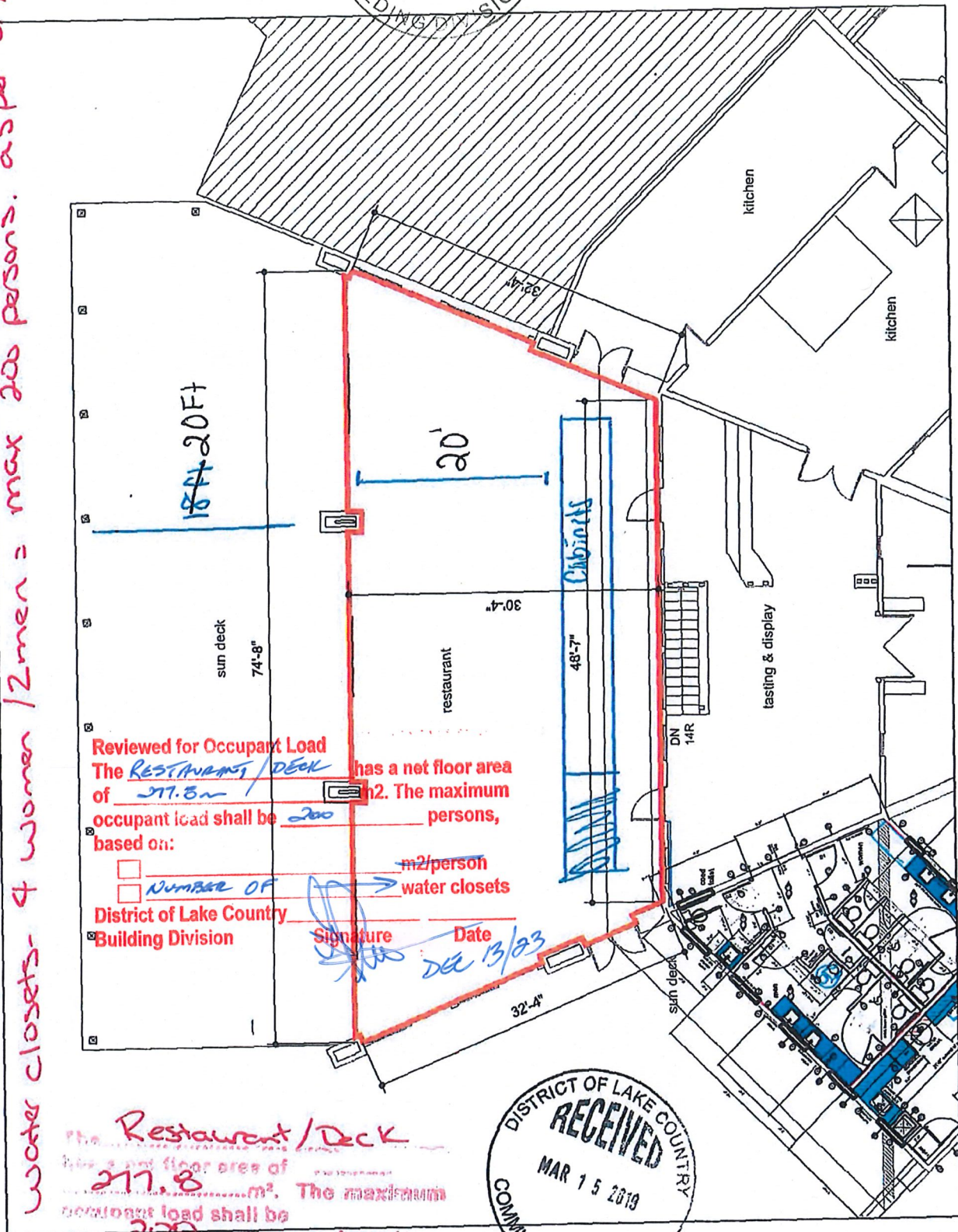
Accept Application



Office Copy

Sum Deck = 1495 sq ft = 138.9 m² ÷ 1.2 = 116 persons
Restaurant = 1495 sq ft = 138.9 m² ÷ 1.2 = 116 persons

water closets - 4 women / 2 men = max 200 persons. as per 37.22.A.



Reviewed for Occupant Load
The RESTAURANT / DECK has a net floor area of 277.8 m². The maximum occupant load shall be 200 persons, based on:

Number of m²/person water closets
District of Lake Country Building Division
Signature [Signature] Date Dec 13/23

The Restaurant / Deck has a net floor area of 277.8 m². The maximum occupant load shall be 200 persons, based on

DISTRICT OF LAKE COUNTRY BUILDING DEPARTMENT

of water closets

