



## Minutes

### Committee of the Whole

August 19, 2025, 5:00 p.m.  
Council Chambers/Video Conference  
10150 Bottom Wood Lake Road  
Lake Country, British Columbia V4V 2M1

**Council Present:**

Blair Ireland, Mayor  
Tricia Brett, Councillor  
Heather Irvine, Councillor  
Michael Lewis, Councillor  
Todd McKenzie, Councillor  
Bib Patel, Councillor  
Cara Reed, Councillor

**Staff Present:**

Paul Gipps, Chief Administrative Officer  
Jeremy Frick, Director of Planning & Development  
Trevor James, CFO, Director of Finance & Administration  
Darren Lee, Fire Chief  
Matthew Salmon, Director of Engineering and Environmental Services  
Reyna Seabrook, Director of Corporate Services  
Matt Vader, Director Parks, Recreation and Culture  
Ruth Sulentich, Economic Development and Public Engagement Specialist  
Scott Unser, Public Works Manager  
Richard Wagner, Manager of Finance  
Brian Zurek, Manager of Planning  
Travis Tonn, Information Technology Manager  
Caitlin Brothen, Communications Officer  
Brad Savoury, Director of Legal Services and Risk Management  
Nick Van Dalen, Engineering Technician II  
Elysia Reichert, Manager of Human Resources & Safety  
Jason Tran, Planner  
Megan Turcato, Planning Student

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**1. Call to Order and Territorial Acknowledgment**

*We acknowledge that we are conducting our business today on the unceded territory of squilx"/syilx (Okanagan) peoples. As a Council, we recognize the importance of doing our best to build respectful relationships that contribute to stewarding the land and waters in the community with integrity and consideration for future generations.*

The Mayor called the meeting to order at 5:00 p.m.

**2. Adoption of Agenda**

2025-08-001 It was moved and seconded

THAT the Committee of the Whole Agenda of August 19, 2025 be adopted.

**Carried.**

**3. Committee of the Whole Items**

**3.1 Lake Country Business Park | Area Structure Plan (ASP)**

Placemark Consulting presented an update to Council on project progress related to the Lake Country Business Park - Area Structure Plan.

**3.2 Official Community Plan Review and Update | August 2025**

Update Council on planned public engagement for the first phase (community visioning) of the Official Community Plan (OCP) review and update.

Brian Zurek, Manager of Long Range Planning presented.

**4. Adjournment**

The Mayor adjourned the meeting at 6:30 p.m.

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Mayor, Blair Ireland

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Corporate Officer, Reyna Seabrook