



Minutes

Regular Council Meeting

July 8, 2025, 7:00 p.m.
Council Chambers/Video Conference
10150 Bottom Wood Lake Road
Lake Country, British Columbia V4V 2M1

Council Present: Mayor Blair Ireland
Councillor Tricia Brett
Councillor Heather Irvine
Councillor Todd McKenzie, electronically
Councillor Bib Patel
Councillor Cara Reed

Council Absent: Councillor Michael Lewis

Staff Present: Paul Gipps, Chief Administrative Officer
Jeremy Frick, Director of Planning & Development
Trevor James, Chief Financial Officer
Darren Lee, Fire Chief
Matthew Salmon, Director of Infrastructure & Development Engineering
Brad Savoury, Director of Legal Services and Risk Management
Reyna Seabrook, Director of Corporate Services
Matt Vader, Director of Parks, Recreation & Culture
Carie Liefke, Manager of Current Planning
Steven Gubbels, Manager of Development
Ruth Sulentich, Economic Development and Public Engagement Specialist
Scott Unser, Public Works Manager
Richard Wagner, Manager of Finance
Brian Zurek, Manager of Long Range Planning
Makayla Ablitt, Legislative & FOI Coordinator
Travis Tonn, Support Analyst
Lauren Sanbrooks, Grant Funding Specialist

1. Call to Order and Territorial Acknowledgement

We acknowledge that we are conducting our business today on the unceded territory of squilx"/syilx (Okanagan) peoples. As a Council, we recognize the importance of doing our best to build respectful relationships that contribute to stewarding the land and waters in the community with integrity and consideration for future generations.

The Mayor called the meeting to order at 7:00 p.n.

2. Adoption of Agenda

2025-07-149 It was moved and seconded

THAT the Regular Council Meeting Agenda of July 8, 2025 be adopted.

Carried.

3. Adoption of Minutes

3.1 Regular Council Meeting Minutes of June 17, 2025

2025-07-150 It was moved and seconded

THAT the Regular Council Meeting Minutes of June 17, 2025 be adopted.

Carried.

4. Mayor's Report

5. Announcements

- Live! In Lake Country FREE concerts are happening each Friday evening until August 15th at Swalwell Park (10090 Bottom Wood Lake Rd) from 7:00-9:00pm and the Farmers Market vendors are open for business in the park from 3:00pm. Bring a blanket or lawn chair for seating in the park. Carpool, walk or cycle to the park as parking is limited and onsite parking is designated for those with mobility challenges and Accessible Parking Permits; and leave pets at home where they feel safe and cool and aren't overwhelmed by the noise and large crowd of people
- Stay Safe and cool during summer heat.
 - As the summer temperatures rise, we want to encourage Lake Country residents to regularly check on older adults, infants and children, anyone under-housed with fewer options to avoid heat, those doing a lot of physical activity or working outside, and people with chronic disease or mental illness for signs of heat-related illness. Make sure they are keeping cool and drinking plenty of fluids. Check on those who are unable to leave their homes, and people whose judgment may be impaired.
 - Residents may wish to cool down during the extended hours of operation at the Trethewey Splash Park at Swalwell Park (10090 Bottom Wood Lake Rd); or one of the Lake Country community or regional waterfront parks on Wood Lake, Kalamalka Lake and Okanagan Lake. Residents and summer visitors can also take breaks by visiting air-conditioned spaces in the community such as Winfield Arena, Municipal Hall and the Lake Country Branch, ORL, restaurants and shops during regular hours of operation.
 - **A Free 24/7 potable water station** is located at the NEXUS activity hub/ Winfield Arena (9830 Bottom Wood Lake Rd). Bring your own bottle and fill it with fresh drinking water from the easily accessible water station in the east side of the parking lot.

6. Delegations

7. Planning and Development Applications

7.1 Temporary Use Permit | TUP00107 | 5550 Todd Road

Application to allow a welding and fabrication business out of an existing accessory building on an RLP – Rural Large Parcel 1.

2025-07-151 It was moved and seconded

THAT Temporary Use Permit TUP00107 (Attachment A in the Report to Council dated July 8, 2025) for the property at 5550 Todd Road, legally described as Lot 1 Section 6 Township 10 Osoyoos Division Yale District Plan Kap53967, (PID: 019-115-504), to allow a welding and fabrication business within an existing accessory building, be approved.

AND THAT prior to issuance of Temporary Use Permit TUP00107 an application for a Driveway Access Permit be submitted to the District of Lake Country for review.

Carried.

7.2 Development Variance Permit | DVP00400 | 11911 Okanagan Centre Rd E.

Application to authorize the reduction of the front setback from 15 m to 5.73 m for an existing agricultural building

2025-07-152 It was moved and seconded

THAT Development Variance Permit DVP00400 (Attachment A to the Report to Council dated July 8, 2025) for the property located at 11911 Okanagan Centre Rd E, legally described as LOT 4 SECTION 22 OSOYOOS DIV OF YALE LAND DISTRICT PLAN KAP444 TOWNSHIP 20; (PID: 012-386-111), to reduce the front setback from 15 m to 5.73 m for an existing agricultural building, be approved;

AND THAT prior to issuance of Development Variance Permit DVP00400 an application for a Driveway Access Permit for the subject property be submitted to the District of Lake Country for review.

Carried.

7.3 Development Variance Permit | DVP00415 | 10310 Teresa Road

To authorize construction of a secondary suite in the existing single-family dwelling with variance to the allowable maximum floor area.

2025-07-153 It was moved and seconded

THAT Development Variance Permit DVP00415 (Attachment A to the Report to Council dated July 08, 2025) for the property located at 10310 Tessa Rd, legally described as LOT 16 SECTION 11 OSOYOOS DIV OF YALE LAND DISTRICT PLAN KAP79528 TOWNSHIP 20; (PID: 026-483-459), to vary the allowable maximum floor area of a secondary suite, be approved.

Carried.

7.4 Zoning Amendment Application | Z0000336 | 15519 Barkley Road

Rezoning a property from RR1 – Rural Residential 1 to RR2 – Rural Residential 2

2025-07-154 It was moved and seconded

THAT Zoning Amendment (Z0000336) Bylaw 1288, 2025 be read a first, second and third time.

AND THAT prior to Zoning Amendment (Z0000336) Bylaw 1288, 2025 being considered for adoption, the applicant be required to:

- a) apply for and obtain a variance to the requirement to connect to the community water system as per the District's Subdivision and Development Servicing Bylaw, and
- b) register a Land Title Act section 219 covenant on title establishing maintenance and waste collection processes on the unopened-unmaintained road right of way.

Carried.

7.5 Zoning Amendment for Industrial Purposes | Z0000346 | 380 Bubna Rd

Industrial Rezoning Proposal for Lands Located

2025-07-155 It was moved and seconded

THAT Zoning Amendment (Z0000346) Bylaw 1292, 2025 be read a first and second time;

AND THAT Zoning Amendment (Z0000346) Bylaw 1292, 2025 be forwarded to a Public Hearing.

Carried.

7.6 Copper Hill OCP and Zoning Bylaw Amendments | OCP00062 & Z0000253 | Copper Hill

Copper Hill Land Use Changes Proposed for Residential, Light Industrial and Park Purposes – Consideration of 2nd Reading

2025-07-156 It was moved and seconded

THAT Official Community Plan Amendment (OCP00062) Bylaw 1284, 2025, as amended, be considered in conjunction with the District's financial plan and waste management plan;

AND THAT Official Community Plan Amendment (OCP00062) Bylaw 1284, 2025 be read a second time, as amended;

AND THAT Zoning Amendment (Z0000253) Bylaw 1285, 2025 be read a second time, as amended;

AND THAT prior to adoption of Zoning Amendment (Z0000253) Bylaw 1285, 2025 and OCP Amendment (OCP00062) Bylaw 1284, 2025, the applicant be required to:

1. construct the emergency egress route through the subject property (PID 013-537-270), from Sherman Drive to the McCarthy Road extension, and enter into an agreement to make such route open and available to the District and the public prior to adoption of the above noted bylaws and prior to being dedicated as a road right of way; and
2. enter into an agreement with the District, establishing that:

- a. the egress route is to be fully constructed and dedicated to the District prior to the first building in CD-16 Area B and/or Area C being occupied;
- b. the applicant will transfer approximately 1.8 ha (4.4 acres) of land (as shown on Attachment F to the Report to Council dated July 8, 2025) to the District for institutional purposes; and
- c. the applicant will transfer undevelopable land (as shown on Attachment F to the Report to Council dated July 8, 2025) to the District for park conservation purposes.

Carried.

8. Departmental Reports

8.1 2025 Grant-in-Aid Application | GIA2025-002 | Lake Country Community Fridge

Grant-in-Aid application for Lake Country Community Fridge

2025-07-157 It was moved and seconded

THAT the Grant-in-Aid request from Lake Country Community Fridge in the amount of \$2,000 to assist with ongoing costs including food, structure needs and maintenance, be approved.

Carried.

8.2 UBCM Community Excellence Award Submission

Application for communication and engagement of the 2023 budget

2025-07-158 It was moved and seconded

THAT staff be directed to submit an application for the 2025 UBCM Community Excellence Awards for the District's communication and engagement regarding financial plans and taxation increases.

Carried.

8.3 2024 Grants Summary

A summary of the 2024 Grants.

For Information.

8.4 Paid-On-Call Firefighter Compensation Policy and Fire Department Smartphone Stipend

To consider a Paid-On-Call Compensation Policy and new Fire Department Technology Stipend

Councillor Reed declared a conflict of interest due to a personal relationship and left the meeting at 8:09 p.m.

2025-07-159 It was moved and seconded

THAT Paid-on-Call Firefighter Compensation Policy 222, 2025 be adopted.

Carried.

Councillor Reed returned to the meeting at 8:13 p.m.

9. Bylaws for Adoption and Readings Following a Public Hearing

9.1 Road Closure (RC2024-003) Bylaw 1253, 2024

Read a 1st, 2nd, 3rd time [June 3, 2025](#).

2025-07-160 It was moved and seconded

THAT Road Closure (RC2025-003) Bylaw 1253, 2024 be adopted.

Carried.

10. Rise and Report from In Camera

11. Council Committees

12. External Committees and Boards

12.1 Board of Education Meeting Highlights of June 11, 2025

12.2 Regional District of Central Okanagan Board Report of June 19, 2025

13. Strategic Priorities

14. Report from Councillors

Councillor McKenzie appreciates the opportunity to attend remotely and has enjoyed experiencing other communities in his travels.

Councillor Reed acknowledged Councillor McKenzie dedication to the community. She thanked the firefighters for their support on the Whelan Creek Wildfire over the weekend, as well as the staff who supported the Emergency Operations Centre (EOC).

Councillor Patel echoed Councillor Reeds respects to firefighters. He is proud to be part of the Lake Country Community.

Councillor Brett echoed Councillor Patels comments. She reminded the community to drive slowly and be cautious on the roads. Councillor Brett noted stone fruits are in season and many goods are being produced locally.

Councillor Irvine is excited to see the progress on the emergency egress for Copper Hill.

Mayor Ireland echoed comments from around the table. He emphasized the importance of taking care of each other.

15. Adjournment

The Mayor adjourned the meeting at 8:21 p.m.

Mayor, Blair Ireland

Corporate Officer, Reyna Seabrook

