

**To:** Mayor and Council  
**From:** Paul Gipps, CAO

**Meeting Date:** June 17, 2025  
**Meeting Type:** Regular Council Meeting

**Prepared by:** Trevor James, CFO, Director of Finance & Administration  
**Department:** Finance & Administration

**Title:** 2024 Annual Report  
**Description:** To consider approval of the 2024 Annual Report

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## RECOMMENDATION

THAT the 2024 Annual Report be approved.

## EXECUTIVE SUMMARY

The Annual Report summarizes the District's 2024 achievements and provides an overview of objectives contemplated for 2025 and beyond. This report includes the 2024 Treasurer's Report and the Annual Financial Statements which were presented to and approved by Council at the regular meeting of May 6, 2025.

## DISCUSSION/ANALYSIS

The Draft 2024 Annual Report is available online at [www.lakecountry.bc.ca](http://www.lakecountry.bc.ca) and in hard copy at Municipal Hall.

The report helps ensure community members are aware of Council's vision and are informed about projects and action taken in the community within the scope of the municipal mandate, as well as objectives and strategic priorities for future years, along with the financial implications.

The report is an opportunity to publicly share the activities, accomplishments and performance of the District for the previous year. The report is reviewed each year for opportunities for improvement.

Under Section 99 of the Community Charter, Council must prepare an annual report and make it available for public inspection at least two weeks before consideration. The Draft 2024 Annual Report was made available for public inspection and comment starting on June 2, 2025 on the District's website and in hardcopy at the Customer Service Centre at the Municipal Hall. Newspaper advertisements were published on June 5 and 12, 2025 notifying the public of the date, time and location of this meeting wherein Council would consider the final report.

## FINANCIAL IMPLICATIONS

☐ None ☐ Budget Previously Approved ☒ Other (see below)

Annual Report outlines current and future status of infrastructure and municipal services.

## COMMUNICATION

The Draft 2024 Annual Report was made available for public inspection and comment beginning on June 2, 2025 on the District's website and in hardcopy at the Customer Service Centre at the Municipal Hall. Newspaper advertisements were published on June 5 and 12, 2025 notifying the public that Council would consider the Draft 2024 Annual Report at its meeting on June 17, 2025.

No public feedback has been received by the date of writing this report.

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**ALTERNATE RECOMMENDATION(S)**

1. THAT the report not be approved and be sent back to staff for modifications.

Respectfully Submitted.

**Trevor James, CFO, Director of Finance & Administration**

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**Report Approval Details**

Document Title:	2024 Annual Report.docx
Attachments:	- Annual Report 2024.pdf
Final Approval Date:	Jun 9, 2025

This report and all of its attachments were approved and signed as outlined below:

**Reyna Seabrook, Director of Corporate Services - Jun 9, 2025 - 1:11 PM**

**Paul Gipps, Chief Administrative Officer - Jun 9, 2025 - 3:30 PM**

**Task assigned to Makayla Ablitt, Legislative & FOI Coordinator was completed by assistant Reyna Seabrook, Director of Corporate Services**

**Makayla Ablitt, Legislative & FOI Coordinator - Jun 9, 2025 - 3:33 PM**