
To: Mayor and Council
From: Paul Gipps, CAO
Meeting Date: June 3, 2025
Meeting Type: Regular Council Meeting

Prepared by: Reyna Seabrook, Director of Corporate Services
Department: Corporate Services

Title: Agricultural Advisory Committee (AAC) Terms of Reference (TOR) | Amendment
Description: Amendment to the TOR to clarify residency requirements

RECOMMENDATION

THAT the Agricultural Advisory Committee (AAC) Terms of Reference (TOR) be amended by deleting and replacing section 4.1. MEMBERSHIP, as shown on the amended TOR, attached to the Report to Council dated June 3, 2025.

EXECUTIVE SUMMARY

Council considered and adopted updated AAC TOR on May 20, 2025. Subsequently, it was found that section 4.1, Membership, does not clearly articulate residency requirements for membership. As such, staff have prepared an amendment that provides clarifying language as follows:

4. MEMBERSHIP

- 4.1. The Committee will consist of no less than seven (7) and no more than eleven (11) voting members that reside within the municipal boundaries of the District of Lake Country, from the following categories:
- (a) at least 5 members that are actively farming within the District of Lake Country;
 - (b) at least 2 ~~representatives-members that reside in the District of Lake Country~~ with experience in farming or agriculture, agriculture economic development or sustainability or agriculture water service delivery or conservation.
- 4.2. At least 1 but not more than 2 members of Council as non-voting representative and 1 as an alternate.

Respectfully Submitted.

Reyna Seabrook, Director of Corporate Services

Report Approval Details

Document Title:	Agricultural Advisory Committee Terms of Reference - Amendment.docx
Attachments:	- AAC Terms of Reference-2025-06-03-Clean.pdf
Final Approval Date:	May 28, 2025

This report and all of its attachments were approved and signed as outlined below:

Brian Zurek, Manager of Long Range Planning - May 23, 2025 - 11:40 AM

Carie Liefke, Manager of Current Planning - May 23, 2025 - 1:16 PM

Jeremy Frick, Director of Development Approvals - May 23, 2025 - 2:09 PM

Paul Gipps, Chief Administrative Officer - May 28, 2025 - 6:51 AM

Makayla Ablitt, Legislative & FOI Coordinator - May 28, 2025 - 8:27 AM