

**To:** Mayor and Council  
**From:** Paul Gipps, CAO

**Meeting Date:** May 6, 2025  
**Meeting Type:** Regular Council Meeting

**Prepared by:** Reyna Seabrook, Director of Corporate Services  
**Department:** Corporate Services

**Title:** AAP-2025 Kelowna-Lake Country Boundary Adjustment Results  
**Description:** To approve the results of the Alternative Approval Process

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## RECOMMENDATION

THAT the Certification of Results dated April 23, 2025 for the Alternative Approval Process (AAP) for a proposed boundary adjustment that would transfer 5 properties from the City of Kelowna to the District of Lake Country as shown on Attachment A to the Report to Council dated May 6, 2025, be approved.

## DISCUSSION/ANALYSIS

On September 3, 2024, Council approved using an Alternative Approval Process (AAP) to obtain approval of the electors for a proposed boundary adjustment that would move 5 pieces of property from the City of Kelowna to the District of Lake Country. Approval from the Ministry of Municipal Affairs to proceed with the AAP was received on January 22, 2025 and Council initiated the AAP process at the March 4, 2025 Regular Council Meeting.

Public notice of the AAP was included in the March 13 and March 20, 2025 editions of the Calendar Newspaper. Information was posted on the District website and Let's Talk platforms, Elector Response Forms were made available at the Municipal Hall and on the District's website and an open house was held on April 3, 2025 at the Municipal Hall. The AAP was open for a 30-day period, with a deadline of 4:30 p.m. Tuesday, April 22, 2025.

Approval is obtained if less than 10% of the eligible electors (10% of 14,123 or 1,412) submit valid Elector Response Form before the deadline. One Elector Response Form was received and declared valid prior to the deadline.

Section 86 of the *Community Charter* requires the Corporate Officer to determine and certify the results of the AAP which is provided on the attached Certificate of Results indicating elector approval has been obtained.

The completion of the boundary redefinition is conditional on the adjoining municipality, the City of Kelowna requesting a waiver of their elector assent requirement from Minister Kahlon, Minister of Housing and Municipal Affairs. Once the request has been submitted and approved, the Minister can then submit a recommendation to extend the boundary of a municipality to Cabinet ([Local Government Act, s. 12](#)).

Respectfully Submitted.

**Reyna Seabrook, Director of Corporate Services**

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**Report Approval Details**

Document Title:	AAP-2025 Boundary Adjustment.docx
Attachments:	- Certification of Results-2025-04-23-electronic signature.pdf
Final Approval Date:	May 1, 2025

This report and all of its attachments were approved and signed as outlined below:

**Paul Gipps, Chief Administrative Officer - May 1, 2025 - 9:56 AM**

**Makayla Ablitt, Legislative & FOI Coordinator - May 1, 2025 - 9:59 AM**